

TWESELDOWN INFANT SCHOOL

Jubilee Drive
Church Crookham
Fleet
Hampshire
GU52 8LL

Telephone: 01252 628843

Headteacher: Mrs Kim Tottem

Dear Parents/Carers

All Reception children attending Tweseldown Infant School have a personal on-line Learning Journey which records photos, observations and comments, in line with the Early Years Foundation stage, to build up a record of your child's experiences during their first year at school.

We use an online system Tapestry to record your child's learning in school. Tapestry is a website which can be accessed on a computer or laptop, and also on any Apple or Android device such as a tablet or smartphone. Tapestry allows us to instantly upload photos and observations of your children. You are then emailed to alert you that something new has been added to your child's Learning Journal and can log on and view what your child has been up to. A massive advantage of this system is that you can instantly add your own comments to entries, and can show your child's online book to members of the family.

The safeguarding of children at Tweseldown Infant School is very important to us and so everything that is added to Tapestry will be added to our school account and can only be viewed by school staff that use the system, and also yourself, using your own log on. You will only have access to your child's own journal and this cannot be seen by other parents. Also, it is crucial that you do not share photos or videos from your child's journal on social media or through other online platforms. Any incidents where this confidentiality is broken will be dealt with very seriously and could result in your access to the system being withdrawn.

We are very excited about using Tapestry. On the back of this letter you will find some Frequently Asked Questions about the system and the website where you will find lots of information and videos: <http://eyfs.info/tapestry-info/introduction>

Please sign and return the attached permission and information slip to allow us to set up a Tapestry account for your child as soon as possible.

If you have any further questions please speak to your child's class teacher.

The Early Years Team
Tweseldown Infant School



Frequently Asked Questions

How do I get onto the system?

If you consent to us using Tapestry for your child, Tweseldown Infant School will set up an account for you and provide you with log on details.

Tapestry can be accessed online at: <http://evfs.info/tapestry-infor/introduction>

It is available as a free app from the Apple Store and also on Android devices.

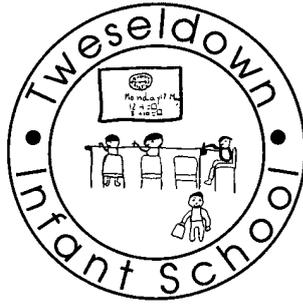
We will ask you to provide us with an email address so that we can set you up a personal account. This will be a secure way of logging in and you will only be able to see your own child's book.

I am not very confident with computers or the Internet. How can I access Tapestry?

One of the reasons for us choosing Tapestry was ease of use. It is a very easy system to use, but should you have any problems please talk to your child's class teacher.

Why do you need my email address?

Your email address is required in order to set you up with access to your child's account. It is to ensure security on the site and also so that we can email you when a new entry has been added for your child.



Agreed guidelines for accessing and using Tapestry 'Online Learning Journeys'

As a parent I will...

Not publish any of my child's observations, photographs or videos on any social media site.

Keep the login details within my trusted family.

Speak to a member of staff if I experience any difficulties accessing my child's learning journey.

I am happy for my child's photograph to be published on Tapestry.

I understand they may be in a group photos with other children.

I agree to the guidelines:

Print name: _____

Name of child: _____

Signature: _____ Date: _____

Email: _____

Please return to the school office for your account to be set up and your login details will be emailed to you by Tapestry.