Tweseldown Infant School

Minutes of the Extraordinary Full Governing Board Meeting

Date: Monday 1st June 2026 at 8.00pm
Venue: on Teams

Present:

Kim Tottem	Headteacher		
Phil Sanday	Co-opted Governor	Co-Chair	
Deborah Stephenson	Co-opted Governor	Co-Chair	Chair of the meeting
Jeev Chhokar	Co-opted Governor		
Nigel Davies	Local Authority Governor		
Becky Hilton	Staff Governor		
Sarah Jewitt	Co-opted Governor		
Paul Wilkin	Parent Governor		

Apologies

Katy Astles	Parent Governor
Mark Fricker	Co-opted Governor
Ben White	Co-opted Governor

In Attendance

Helen Blyde	School Business Manager (SBM)
Rebecca Willows	Clerk

The meeting was Quorate
The meeting commenced at 8.00pm.

Item		Actions
1	**Welcome and apologies for absence** The Chair welcomed all to the meeting. Apologies were received and accepted from Katy Astles, Mark Fricker and Ben White	
2	**Declarations of Pecuniary and any other conflicts of interest in items on this agenda.** There were no declarations of interest made that were not already recorded.	
3	**Budget approval** The SBM explained that the Budget had not been locked in when it was approved and some small alterations had been made before it was locked in which meant that the figures had changed slightly including changes to MAT leave, rectification of a coding issue, a reduction in the apprenticeship levy, which meant the Budget had decreased by £1419. The revised Budget and three-year plan had been circulated prior to the meeting. **Q: Would this affect the three-year plan?** A: The full effect would show in the following years. The MAT leave was largely included in the current financial year but did affect some of the following financial year. **Governors approved the Budget 2026-2027 and three-year plan as set out below:**	

Budget	2026 – 27	
Total Expenditure	2,128,198	Two million and one hundred and twenty-eight thousand one hundred and ninety-eight pounds
Total Income	2,217,393	Two million two hundred and seventeen thousand three hundred and ninety-three pounds

Signed by Chair Date

In Year Surplus/(Deficit)	89,194	Eighty-nine thousand and one hundred and ninety-four pounds
Surplus/(Deficit) Brought Forward	100,414	One hundred thousand and four hundred and fourteen pounds
Cumulative Surplus/(Deficit) carried forward	189,608	One hundred and eighty-nine thousand six hundred and eight pounds

The 3- year plan	**2026 – 27**	**2026 – 27**	***2027 – 28***
Total Expenditure	2,128,198	2,096,239	2,162,058
Total Income	2,217,393	2,086,311	1,995,187
In Year Surplus/(Deficit)	89,194	(9,928)	(166,871)
Surplus/(Deficit) Brought Forward	100,414	189,608	179,681
Cumulative Surplus/(Deficit) Carried Forward	189,608	179,681	12,810

There being no other business the Chair closed the meeting at 8.05pm.

Signed by Chair: Date: