



Tweseldown Infant School

Supporting Pupils with Medical Conditions Policy

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1. Introduction

This policy outlines the framework for supporting pupils with medical conditions, ensuring they have full access to education, including school trips and physical education. It aligns with the Department for Education's statutory guidance: *Supporting Pupils at School with Medical Conditions* .

2. Aims

Our school is committed to:

- Ensuring that all pupils with medical conditions are properly supported to allow them full access to education.
- Providing a supportive environment that minimises the impact of medical conditions on learning.
- Developing and implementing effective Individual Healthcare Plans (IHPs).

3. Roles and Responsibilities

Governing Body

The Governing Body will:

- Ensure that arrangements are in place to support pupils with medical conditions.
- Review this policy annually.
- Ensure that the policy is implemented effectively.

Headteacher

The Headteacher will:

Ensure that all staff are aware of this policy and understand their role in its implementation.

- Ensure that sufficient trained staff are available to implement the policy and deliver IHPs.
- Oversee the development and implementation of IHPs.

School Staff

All staff are expected to:

- Be aware of pupils with medical conditions and understand the school's policy.

- Provide support to pupils with medical conditions, including administering medicines, as part of their agreed roles.
- Take into account the needs of pupils with medical conditions in their care.

Parents/Carers

Parents/Carers should:

Provide the school with sufficient and up-to-date information about their child's medical needs.

- Be involved in the development and review of their child's IHP.
- Carry out any action they have agreed to as part of the implementation of the IHP.
- Ensure all medicines held at school are in date and issued by a medical practitioner.

Pupils

Pupils with medical conditions will:

- Be fully involved in discussions about their medical support needs.
- Contribute to the development of their IHP, where appropriate.
- Comply with their IHP.

4. Procedures

Notification of a Medical Condition

Upon notification of a pupil's medical condition, the school will:

Arrange a meeting with the parent/carer, healthcare professional, and the pupil (where appropriate) to discuss the medical needs.

- Develop an IHP in collaboration with relevant parties.
- Ensure that arrangements are in place to support the pupil effectively.

Individual Healthcare Plans (IHPs)

IHPs will:

- Be developed in partnership with the school, parents/carers, healthcare professionals, and the pupil.
- Detail the medical condition, its triggers, signs, symptoms, treatments, and the level of support required.
- Be reviewed at least annually or when the pupil's needs change.

Managing Medicines

The school will:

- Only accept medicines that are in-date, labelled, and provided in the original container.
- Store medicines safely and securely.
- Keep records of all medicines administered to pupils.

Emergency Procedures

The school will:

- Ensure that all staff are aware of the emergency procedures.
- Have a clear plan in place for dealing with emergencies related to medical conditions.
- Ensure that emergency medicines are readily accessible.
- Purchase emergency auto-injectors that will be held centrally (eg the hall)

Staff Training

The school will:

- Provide training to staff on supporting pupils with medical conditions.
- Ensure that staff are competent before taking on responsibility to support pupils with medical conditions.
- Keep a record of all training undertaken.

6. Inclusion

The school will ensure that pupils with medical conditions are not excluded from activities such as:

- School trips and visits.
- Physical education.
- After-school clubs.

Risk assessments will be conducted to ensure the safety of all pupils.

7. Unacceptable Practice

The school will not:

- Prevent pupils from easily accessing their inhalers and medication.
- Ignore the views of the pupil or their parents/carers.
- Send pupils with medical conditions home frequently or prevent them from staying for normal school activities.
- Penalise pupils for their attendance record if their absences are related to their medical condition.

8. Complaints

Should parents/carers be dissatisfied with the support provided, they should discuss their concerns directly with the school. If the issue is not resolved, they may follow the school's formal complaints procedure.

9. Monitoring and Review

This policy will be reviewed annually to ensure it reflects current legislation and guidance.

Appendix1: First Aid Policy

Appendix 2: Administer of Medications